

# Team Captain Credentials

If you were a team captain last year and would like to have access to your team roster and donor roster, there are a couple of registration options:

## Option A:

Click on "Register" ①.

Select "Yes" for a returning registrant ②.

If you remember your username ③ and password ④ you can enter it during this step. Then click "Start Registration" ⑤.

If you don't remember your username and password, enter the email used to register last year and click "Send" ⑥. You will receive an email shortly with your login information.

The screenshot shows the registration process for Option A. At the top right, there are buttons for REGISTER (1), DONATE, and Log In. Below this is a section titled "Step 1: Your Account" with the question "Are you a returning registrant from a previous year?" and "Yes" (2) and "No" buttons. A second identical screenshot is shown below. The third screenshot is titled "Returning Registrants" and contains two columns of text. The left column says "Please enter your previous Username and Password." and has fields for "Username" (3) and "Password" (4), followed by a "Start Registration" button (5). The right column says "If you do not remember your user name or password, please enter the email associated with your account to have your login information emailed to you." and has an "Email" field and a "Send" button (6).

## Option B:

If you remember the exact name and email address used to register last year, you can register again with the same information and your account will be connected.

Select "No" for a returning registrant ②.

Select New Account ③ to begin registration.

During Step 2, select "Start a Team" ④.

Choose your registration type and fill in account information with exact email, first name and last name from the previous year ⑤. Continue with the registration process as usual.

The screenshot shows the registration process for Option B. It starts with "Step 1: Your Account" and the question "Are you a returning registrant from a previous year?" with "Yes" and "No" (2) buttons. Below this is a section titled "New Registrants" with the text "Please choose a login method:" and three buttons: "Log In with Facebook", "Log In with Google+", and "New Account" (3). At the bottom, there is a question "Have you already started your registration? In the box below, please enter the registration code that was emailed to you." and a "Registration Code:" field with a "Continue" button.

The screenshot shows "Step 2: Account Info" with a back arrow on the left. It asks "Please select one of the following:" and has three radio button options: "Start a Team" (4) with a flag icon, "Join an Existing Team", and "Participate Without a Team".

The screenshot shows the selection of a registration type. A "Registration Type" label is followed by two options: "Participant age 13 or over" (5) with a checkmark icon, which includes "T-shirt, breakfast, all kids activities & live entertainment for \$15 thru 10/7 (\$10.00)", and "Walk Participant - no shirt" which is "Walk Participant without a shirt - free (FREE)". Below this are input fields for "Email", "First Name", and "Last Name".

## Option C:

If your name and/or email have changed since last year, please contact the event coordinator and they will update your records in the system. Once this step is complete, you can register using your new email and/or name following the steps listed in Option B.