

Quick-Start

Registering Solo

Step 1: Your Account

Click on "Register" 1.

To register with Facebook, click on "Login with Facebook" 2. Enter your user information, then click "Log In." Click "Okay" to allow ds-connex to see your information. Click "Okay" to allow yourself to post to Facebook through your event site.

To register with Google, click "Login with Google+" 3. Enter your user information, then click "Sign In." Click "Accept" to allow ds-connex to see your information.

Otherwise, click "New Account" 4 to begin registration.

If you already started registration, you can click the registration code link in your welcome email to continue where you left off.

Step 2: Account Info

Fill out your account information 1 and agree to the waiver 2.

Click Continue 3.

The screenshot shows the top navigation bar with a 'REGISTER' button (1) and a 'DONATE' button. Below the navigation is a banner for the 'Down Syndrome Walk' on Saturday, October 7, 2017, at Crew Stadium | 1-5 pm. The banner includes logos for 'ds-connex' and 'stride'. Below the banner is a blue navigation bar with links for 'EVENT', 'TEAMS/PEOPLE', 'HELP', 'SPONSORS', and 'TEAM CAPTAIN'. The main heading is '3rd Annual Down Syndrome Walk Registration'. Below the heading are four tabs: '1. Account', '2. Account Info', '3. Registrants', and '4. Checkout'. The '1. Account' tab is active. The page title is 'Step 1: Your Account'. Below the title is the instruction 'Please choose a login method:'. There are three buttons: 'Log In with Facebook' (2), 'Log In with Google+' (3), and 'New account' (4). Below these buttons is a text input field for a registration code and a 'Continue' button.

The screenshot shows the 'Step 2: Account Info' page. Below the navigation tabs, the '2. Account Info' tab is active. The page title is 'Step 2: Account Info'. Below the title is the instruction 'Please complete the information below and check the waiver to continue. In the next step you can join a team, start a team or participate as an individual. You can also add other family and friends as part of your registration.' Below the instruction is a list of form fields: '* Registration Type' (dropdown menu with 'Child under 12' selected, 1), '* Email' (text input), '* First Name' (text input), '* Last Name' (text input), 'Years Of Participation' (text input with '0'), 'Address' (text input), 'City' (text input), 'Country' (dropdown menu with 'United States'), 'State' (dropdown menu), 'Zip' (text input), 'Phone Number' (text input), 'Shirt Size' (dropdown menu with 'No Shirt'), and '* Are you over 18 years old?' (dropdown menu with 'Yes'). Below the form fields is a waiver text: 'I hereby waive all claims against ds-connex team, sponsors, vendors, volunteers and any personnel for any injury that I or my family member might suffer from this event. I attest that I and my family members are physically fit and prepared for this event. I grant full permission for organizers to use photographs, videos and quotations of me and my family member in legitimate accounts and promotions of this event.' Below the waiver is a checkbox (2) and the text '* I agree to these conditions'. At the bottom is a 'Continue' button (3).

Step 3: Registrants

Click “Register as an individual” ①.

Use the drop-down menu to choose your relationship to the person that encouraged you to register ②.

If your employer matches donations, check the box and enter the name of your place of employment in the field that pops up ③.

Note: It is the participant’s responsibility to secure the matching funds.

Then, use the “How did you hear about us?” menu to choose how you found out about the event ④.

To add additional registrants, click the green “Add Another Registrant” button and fill out the requested information ⑤.

Click “Continue to Cart” ⑥.

Step 4: Checkout

Next, you can designate an additional donation ①, and if your Ds organization has made items available to purchase, you can add them to your cart ②.

Complete the “Billing Information” form ③. If your event has a processing fee, you can choose whether or not you’d like to help cover it ④. Click “Finalize Registration” ⑤.

Click on “Print Receipt” to print. A receipt will also be sent to your email.

After your registration is finalized, you will receive an email welcoming you to your event. This email will contain a username and password. You can now log into your profile on the event page.

For information on next steps like setting up and sharing your profile, see the “Managing Your Personal Profile” Quick Start Guide.

For additional support, email ds-connex at support@ds-connex.org.

1. Account 2. Account Info 3. Registrants 4. Checkout

Step 3: Registrants Registration Code: JPARZE8A

*** Registration Type**

Please select an option below:

- Register as an individual ①
I want to participate as an individual. As an individual participant I can collect donations from my family and friends.
- Start new team
I want to start a team. As the team captain I will spread the word and work to collect donations from family, friends and co-workers.
- Join existing team
I want to join a team. As the team member, I will help to collect donations from family, friends and co-workers.

* Relationship To Individual with DS, Team or Participant: Family ②

Does employer match donations? ③

* How did you hear about us: -- Select -- ④

⑤ Add Another Registrant Continue to Cart ⑥

1. Account 2. Account Info 3. Registrants 4. Checkout

Step 4: Checkout Registration Code: JPARZE8A

Please review the items in your cart, enter payment information and click on the “Finalize Registration” button to complete your registration.

Starting Donation

You may add a donation to your registration here.

① Add Donation to Cart

Cart

Item	Qty	Price
① Participant 12 and older	1	\$21.00
② Adult Medium	1	\$0.00

Total: \$21.00

Additional Items

Description	Price	
② Pin: Metal Down Syndrome Awareness Pin	\$7.00	Add to Cart
② Sack Lunch: Sandwich, fruit & cookie	\$6.00	Add to Cart

Billing Information

* Email ③

* Phone Phone

* Name on Card

* Billing Address Address 2

United States

Ohio

* Card Type

* Card Number Credit Card Number

* Card Expiration Date

* Card CW

* Cover Processing Fee ④ % 4.25 Yes No

⑤ Finalize Registration

Tax Deductible: \$0.00
Total Charges: \$21.00